



BOARD OF TRUSTEES
Regular Meeting
October 11, 2017
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
 - A. Isabella County Restoration House – Ryan Griffus
6. CLOSED SESSION
7. PUBLIC HEARINGS
8. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 1. Re-appoint Lynn Laskowsky to the Chippewa River District Library Board, term expiring 12/31/2017
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – September 27, 2017- regular meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
11. NEW BUSINESS
 - A. Discussion/Action: (Stuhldreher) Boards and Commission Per Diem Pay
 - B. Discussion/ Action: (Stuhldreher) FY 2018 Managers Recommended Budget
12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
13. MANAGER COMMENTS
14. FINAL BOARD MEMBER COMMENT
15. ADJOURNMENT

From: **Corey Friedrich** cfriedri@crdl.org
Subject: **Chippewa River District Library Board appointment**
Date: **Sep 27, 2017, 4:18:26 PM**
To: **Ben Gunning** bgunning@uniontownshipmi.com

Hello Mr. Gunning-

My name is Corey Friedrich and I am the Director of the Chippewa River District Library. We have branches throughout Isabella County and serve the residents of Union Township who are represented by two Trustees that are appointed by Union Township. One of those Trustees, Lynn Laskowsky, has a term that is expiring on December 31st of this year. He is interested in being re-appointed and we would be happy to have him back if the Township would like to re-appoint him for another term. If not, please let me know if I can do anything to help with the search for a replacement. Also, if there is anything else I need to do to help with this process please let me know.

Best regards,

Corey Friedrich, M.L.I.S.
Director
Chippewa River District Library
Mount Pleasant, MI 48858

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Norm	Woerle	11/20/2020
2-Chair	Phil	Squatrito	2/15/2020
3- Vice Chair	Bryan	Mielke	2/15/2018
4-Secretary	Alex	Fuller	2/15/2020
5-Vice Secretary	John	Zerbe	2/15/2018
6	Ryan	Buckley	2/15/2019
7	Denise	Webster	2/15/2020
8	Erik	Robinette	2/15/2018
9	Dwayne	Strachan	2/15/2018
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep / Vice Chair	Bryan	Mielke	2/18/2018
3-Vice Secretary	Jake	Hunter	12/31/2019
4-Secretary	Mike	Darin	12/31/2019
5	Paul	Gross	12/31/2018
Alt. #1	Andy	Theisen	12/31/2019
Alt. #2	Taylor	Sheahan-Stahl	2/15/2018
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2018
2	James	Thering	12/31/2018
3	Brian	Neyer	12/31/2018
Alt #1	Mary Beth	Orr	1/25/2019
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Laura	Coffee	12/31/2018
2	Mike	Lyon	12/31/2018
3	Jay	Kahn	12/31/2018
4	Phil	Mikus	11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2017
2	Richard	Klumpp	12/31/2017
3	Andy	Theisen	12/31/2017
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2018
2	John	Dinse	12/31/2017
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019
2	Lynn	Laskowsky	12/31/2017



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1	Thomas	Kequom	4/14/2019
2	James	Zalud	4/14/2019
3	Richard	Barz	2/13/2021
4	Robert	Bacon	1/13/2019
5	Ben	Gunning	11/20/2020
6	Marty	Figg	6/22/2018
7	Sarvjit	Chowdhary	1/20/2018
8	Cheryl	Hunter	6/22/2019
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	Mark	Perry	3/26/2018
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Brian	Smith	12/31/2019
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 BOT Representative	Phil	Mikus	7/26/2019
2 PC Representative	Denise	Webster	8/15/2018
3 Township Resident	Sherrie	Teall	8/15/2019
4 Township Resident			
5 Member at large	Barbara	Anderson	8/15/2019

2017 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on September 27, 2017 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning, Clerk Cody, Trustees B. Hauck, Lannen, and Woerle

Excused: Treasurer Rice, Trustee Mikus

Approval of Agenda

B. Hauck moved **Lannen** supported to approve the agenda with changes: move closed session after final board comment. **Vote: Ayes: 5 Nays: 0. Motion carried.**

Public Hearings

Public Comment - open 7:04 p.m.

No comments were offered.

Reports/Board Comments

Lannen –Updates from Isabella County Board of Commissions, Council of Governments, and Middle Michigan Development Corporation / APEX– wind energy education training.

Gunning – Updates from EDA.

Cody- Updates from City of Mt. Pleasant meeting.

Hauck – Road Commission updates.

Woerle – Updates from Planning Commission.

Consent Agenda

- A. Communications
- B. Minutes September 13, 2017 – Regular Meeting
- C. Bills
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. 2.10 Communication & Support to the Board
- H. 2.5.10 Cash Flow Ratio

Cody moved **B. Hauck** supported to approve the consent agenda as presented. **Vote: Ayes: 5 Nays: 0. Motion carried.**

BOARD AGENDA

A. Discussion/ Action: (Stuhldreher) Policy Governance – 4.0 Global Board – Twp Mgmt Linkage

Discussion by the Board.

B. Discussion/ Action: (Stuhldreher) Policy Governance – 4.1 Unity of Control

Discussion by the Board.

EXTENDED PUBLIC COMMENT - Open 7:32 p.m.

No comments were offered.

MANAGER COMMENTS

- Township was awarded SAW Grant that was applied for back in 2013, implementing the access management plan.
- Reminder of Canine College on October 1, 2017 6:30 p.m. @ Mt. Pleasant City Hall sponsored in part by Hannah's Bark Park a partnership of Union Township, City of Mt. Pleasant, and Friends of the Dog Park.
- Defined "Mining" in the Isabella County Zoning Code.
- Met with neighbors of O'Connor Drive and gave updates similar to the Board update on September 11. Working on having the Drain Commissioner at one of the October Board of Trustees meeting to discuss the Mission Creek Drain.
- An agreement was approved with Steve Clark, Rowe Engineering, to support the sidewalk/pathway committee with technical and policy support under the pre approved Master Service Agreement signed in 2013.
- An agreement was approved with Steve Clark, Rowe Engineering to provide assistance to Union Township to help with finding funding for the Deerfield/CMU Connector Pathway, formally known as Crawford Road Pathway Committee.
- Presentation from Ryan Griffus, Isabella County Restoration House presentation scheduled for 10/11 Board of Trustees meeting.

FINAL BOARD MEMBER COMMENTS

Woerle – Encouraged residents, or those watching on MAC TV, to think about assisting those affected by the hurricanes by tithing or donating to volunteer / charitable organizations.

CLOSED SESSION

7:46 p.m. - **Lannen** moved **Woerle** supported to go into closed session in accordance with item 8(e) and 8(c) of the Open Meetings Act to discuss defense strategy in connection with the McGuirk matter and to discuss negotiating strategy regarding the collective bargaining negotiations. **Roll Call Vote: Ayes: Supervisor Gunning, Clerk Cody, Trustees: B. Hauck, Lannen, and Woerle. Nays 0. Motion carried.**

9:42 p.m. - **Lannen** moved **B. Hauck** supported come out of closed session. **Roll Call Vote: Ayes: Supervisor Gunning, Clerk Cody, Trustees: B. Hauck, Lannen, and Woerle. Nays 0. Motion carried.**

ADJOURNMENT

Cody moved Woerle supported to adjourn the meeting at 9:43 p.m. Vote: Ayes: 5 Nays: 0. Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

draft

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
10/04/2017	101	141 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	800 CRAIG HILL RD 4520 E RIVER RD 1633 S LINCOLN RD 5319 E AIRPORT RD 1046 S MISSION ST 1605 SCULLY RD 2270 NORTHWAY DR 2055 ENTERPRISE DR 5525 E REMUS RD 5537 E BROADWAY RD 1933 S ISABELLA RD 5144 BUDD ST 5142 BUDD ST 1660 BELMONT DR 5076 MISSION RD 4795 S MISSION ST 4797 S MISSION ST #BARN 5228 S ISABELLA RD 4822 ENCORE BLVD 4244 E BLUE GRASS RD 900 MULBERRY LN 5240 E BROOMFIELD RD 3998 E DEERFIELD RD 5369 S CRAWFORD RD 3248 S CONCOURSE DR 2188 E PICKARD RD 1776 E PICKARD RD 1876 E PICKARD RD 2279 S MERIDIAN RD 2279 S MERIDIAN RD 2180 S LINCOLN RD 2495 E DEERFIELD RD 2424 W MAY ST 2010 S LINCOLN RD 4511 E RIVER RD	42.33 198.73 173.87 36.78 76.84 36.24 29.29 259.35 48.80 55.75 406.38 32.23 109.45 44.79 667.69 2,071.06 207.87 5,342.70 123.19 41.58 61.88 642.40 61.55 44.79 108.90 100.89 156.38 42.25 27.32 2,671.02 25.70 72.88 279.85 604.30 13,107.96
						<u>28,012.99</u>
10/04/2017	101	142 (E)	00146	VOID		V
				Void Reason: Created From Check Run Process		
10/04/2017	101	143 (E)	00146	VOID		V
				Void Reason: Created From Check Run Process		
10/08/2017	101	144 (E)	01105	MASTERCARD	MASTERCARD BEBOW MASTERCARD DEARING MASTERCARD MCBRIDE MASTERCARD MCPHERSON MASTERCARD GALLINAT MASTERCARD ROCKAFELLOW MASTERCARD FUSSMAN MASTERCARD SMITH K MASTERCARD STUHLBREHER MASTERCARD HOHLBEIN MASTERCARD DEPRIEST	631.53 1,877.50 1,668.72 97.65 35.97 12.96 31.47 164.00 25.00 108.70 310.05
						<u>4,963.55</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/11/2017	101	19627	01556	APT US&C	CASH HANDLING/DEBT POLICY MANUALS	100.00
10/11/2017	101	19628	00095	C & C ENTERPRISES, INC.	PAPER TOWELS FOR WWTP	78.00
10/11/2017	101	19629	00129	CMS INTERNET, LLC	RELOCATION OF LINCOLN ROAD FIBER	275.00
10/11/2017	101	19630	01242	CULLIGAN WATER	WWTP DRINKING WATER	14.00
10/11/2017	101	19631	01168	D & D ASPHALT SPECIALISTS, LLC	ASPHALT SEALER-MCDONALD PARK	5,002.00
10/11/2017	101	19632	01171	DBI BUSINESS INTERIORS	3 HOLE PUNCH/STAPLER	24.39
					PAPER FOR BLDG PERMITS	41.66
						<u>66.05</u>
10/11/2017	101	19633	00188	DOUG'S SMALL ENGINE	BRUSH KNIFE FOR PARKS DEPT	37.95
10/11/2017	101	19634	00201	ELHORN ENGINEERING COMPANY	CHLORINE	1,111.75
10/11/2017	101	19635	00209	ETNA SUPPLY COMPANY	METERS/SERVICES/HOOKUPS	1,040.00
					MXU-SERVICES/HOOKUPS	4,563.00
						<u>5,603.00</u>
10/11/2017	101	19636	01221	ANDREW FUSSMAN	CALL IN-LEAK ON ST ANDREWS-MILEAGE REIMB	13.10
					CALL IN-DISTRIBUTE BOIL WTR NOTICES-MILE	4.81
						<u>17.91</u>
10/11/2017	101	19637	01514	GAWNE TRUCKING, INC.	SLUDGE HAULING-2017/BIOSOLIDS	23,649.90
10/11/2017	101	19638	00257	GOURDIE-FRASER, INC.	WATER RELIABILITY STUDY-FINAL PMT	1,383.50
10/11/2017	101	19639	01557	HILLARY HALFMANN	REFUND WTR/SWR ACH PMTS PAID IN ERROR	441.90
10/11/2017	101	19640	00324	ISABELLA CORPORATION	NORTHWINDS REPAIR-DEERFIELD RD	285.00
10/11/2017	101	19641	00333	ISABELLA COUNTY ROAD COMMISSION	WHITEVILLE RD-MILLBROOK TO WING-PROG PMT	28,051.39
					WHITEVILLE RD-MILLBROOK TO WING-FINAL PM	73,855.75
						<u>101,907.14</u>
10/11/2017	101	19642	00362	KRAPOHL FORD & LINCOLN	2016 F-150 OIL CHANGE	46.05
10/11/2017	101	19643	01552	MC SANDBLASTING & PAINTING INC	DEERFIELD/LINCOLN WATER TOWER PAINTING	114,535.00
10/11/2017	101	19644	00142	MICHIGAN OFFICE SOLUTIONS	COLOR COPY OVERAGE CHARGE	229.68
10/11/2017	101	19645	00422	MICHIGAN PIPE & VALVE	#2 POST HYDRAT ECLIPS	1,325.00
					WATER LINE TUBING	300.00
					3/4 HEX BOLT AND NUTS	38.00
						<u>1,663.00</u>
10/11/2017	101	19646	00497	NORTHERN INDUSTRIAL SUPPLY	INPUT SEAL-SECONDARY TRTMNT	227.00
10/11/2017	101	19647	00506	MEEKHOF TIRE SALES & SERVICE INC	TIRES FOR PARKS GATOR	176.50
10/11/2017	101	19648	00532	PLUMMER'S ENVIRONMENTAL SERV.	SANITARY SEWER CLEANING	62,197.25
10/11/2017	101	19649	00788	POLLARDWATER.COM	BLOWER PURCHASE/DIGESTER CLEANING	1,863.91
10/11/2017	101	19650	01273	PRO-SEAL SERVICE GROUP	ROYAL PURPLE SYNFFILM	880.85
10/11/2017	101	19651	00570	RS TECHNICAL SERVICES, INC.	MERIDIAN WELL SITE PUMP	1,011.78
10/11/2017	101	19652	01293	SHAY WATER CO/CUSTOM COFFEE SERV	TWP HALL COFFEE	120.00
10/11/2017	101	19653	00597	SHERWIN WILLIAMS	SHOP & MISSION WELL SITE PAINT	118.71
					ISABELLA WELLSITE PAINT	81.92
						<u>200.63</u>
10/11/2017	101	19654	00601	KIMBERLY SMITH	FLEX MEDICAL REIMB 9-28-17	57.90
10/11/2017	101	19655	01316	STATE OF MICHIGAN	ELEVATOR CERT OF OPERATION RENEWAL	180.00
10/11/2017	101	19656	01364	SHERRIE TEALL	MGFOA CONFERENCE-MILEAGE/MEALS REIMB	108.25
10/11/2017	101	19657	01554	UNIFIRST CORPORATION	UNIFORMS	36.31
					UNIFORMS	36.31

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					UNIFORMS	78.63
						<u>151.25</u>
10/11/2017	101	19658	01013	USA BLUE BOOK	SAMPLE CELLS GLASS & HYDRANT ADAPTER	559.35
10/11/2017	101	19659	01314	VERIZON WIRELESS	CELL PHONES 8/16/17 TO 9/15/17	483.13
10/11/2017	101	19660	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE-TWP HALL	60.04
					DUMPSTER SERVICE-SHOP	47.93
					DUMPSTER SERVICE-ISABELLA	72.65
					DUMPSTER SERVICE-WWTP	792.97
					DUMPSTER SERVICE-MCDONALD PARK	179.68
					DUMPSTER SERVICE-JAMESON PARK	117.57
						<u>1,270.84</u>
10/11/2017	101	19661	01236	WEB ASCENDER	WEBSITE (Q4) HOSTING 2017	90.00
10/11/2017	101	19662	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT-SEPT 2017	1,500.76
						<u><u>1,500.76</u></u>
101 TOTALS:						
Total of 40 Checks:						360,502.77
Less 2 Void Checks:						0.00
Total of 38 Disbursements:						<u><u>360,502.77</u></u>

Charter Township of Union Payroll
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CHECK DATE: October 5, 2017

PPE: September 30, 2017

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	50,637.30
Employer Share Med		724.54
Employer Share SS		3,098.09
SUI		65.26
Pension-Employer Portion		3,161.66
Workers' Comp		568.63
Life/LTD		472.86
Dental		1,935.33
Health Care		29,503.30
Cobra/Flex Administration		147.83
PCORI Fee		-
Total Transfer to Payroll Checking	\$	90,314.80

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	33,070.20
EDDA		30,549.20
WDDA		26,695.40
Sewer Fund		
Water Fund		
Total To Transfer from Pooled Savings	\$	90,314.80

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2017**

BOARD MEMBER: Tim Lannen

MONTH: September

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
9.5.17	Isabella County BOC	✓		\$50
9.18.17	MMDC / APEx Wind Energy Ed. tour		✓	\$75
9.19.17	Isabella County BOC		✓	\$75
9.20.17	Council of Governments	✓		\$50

SIGNATURE: Tim Lannen Date: 9.27.17

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2017**

BOARD MEMBER: Bill Huck

MONTH: August 2017

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
8-24-17	I.C.R.C.		X	\$75. ⁰⁰

SIGNATURE: Bill Huck **Date:** 9-25-17

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - September 18, 2017 through September 24, 2017


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire	1	16	2
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	131	Passenger Vehicle Fire	1	17	
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew	2	16	7
	321	EMS Call excluding Veh. Accident	1	2	4
	322	Motor Vehicle Acc. W/ Injuries	1	5	
	323	Motor Vehicle Acc/Pedestrian			1
	324	Motor Vehicle Acc. W/no Injuries			1
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
363	Swift Water Rescue				
3811	Technical rescue standby				
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			1
	413	Oil of Combustible Liquid Spill			
	420	Toxic Condition, Other			
	421	Chemical Hazard (No Spill or Leak)			
	422	Chemical Spill or Leak			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident	2	5	1
440	Electric Wiring/Equipment Problem				

	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down	2	4	
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route	1	3	
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			1
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction	1	2	2
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other	1	4	
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional	1	3	
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			
	746	Carbon Monoxide Activation, NO CO			

Severe Weather	812	Flood Assessment			
	813	Wind Storm, Tornado/Hurricane Assessment			
Special Incident Type					
	911	Citizen Complaint			
	9003	Affidavit Issued			
			14	77	20
		Total Response for Union Twp/City			

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - September 25, 2017 through October 2, 2017


Category	Code	Description	Twp	Resp	City	
Fire	100	Fire, Other				
	111	Building Fire				
	112	Fires in Structures other than a Building				
	113	Cooking Fire			1	
	114	Chimney or Flue Fire				
	116	Fuel Burner/Boiler Malfunction				
	131	Passenger Vehicle Fire				
	132	Road freight or transport vehicle fire				
	136	Self-propelled Motor Home/Recreational				
	137	Camper or Recreational Vehicle (RV) Fire				
	138	Off-road vehicle of heavy equipment fire				
	140	Natural Vegetation Fire				
	143	Grass/Brush fire				
	150	Outside Rubbish Fire, other				
	151	Outside Rubbish Fire, trash or waste fire				
	154	Dumpster Fire				
	160	Special Outside Fire, Other				
	Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
		231	Chemical reaction rupture of process vessel			
	Rescue & EMS Incident	300	Rescue, EMS incident, other			
311		Medical Assist to EMS Crew			1	
321		EMS Call excluding Veh. Accident	1	2	1	
322		Motor Vehicle Acc. W/ Injuries	1	21		
323		Motor Vehicle Acc/Pedestrian				
324		Motor Vehicle Acc. W/no Injuries				
331		Lock-In (If lock out use 551)				
342		Search for Person in Water				
352		Extrication of Victim (s) from vehicle				
353		Remove Victim from Stalled Elevator				
360		Water & Ice-related Rescue, Other				
361		Swimming /recreational water area rescue				
363		Swift Water Rescue				
3811	Technical rescue standby					
Hazardous Condition (No Fire)	400	Hazard condition other				
	410	Combustible/Flammable Gas Condition				
	411	Gasoline or Other Flammable Spill				
	412	Gas Leak (natural gas or LPG)				
	413	Oil of Combustible Liquid Spill				
	420	Toxic Condition, Other				
	421	Chemical Hazard (No Spill or Leak)				
	422	Chemical Spill or Leak				
	423	Refrigeration Leak				
	424	Carbon Monoxide Incident			2	
440	Electric Wiring/Equipment Problem					

	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			1
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			1
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route	1	13	
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction	1	2	
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			
	746	Carbon Monoxide Activation, NO CO			

Severe Weather	812	Flood Assessment			
	813	Wind Storm, Tornado/Hurricane Assessment			
Special Incident Type					
	911	Citizen Complaint			
	9003	Affidavit Issued			
			4	38	7
		Total Response for Union Twp/City			

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees **DATE:** October 5, 2017

FROM: Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** 10/11/2017

ACTION REQUESTED: Consider Board and Commission Appointee Per Diem Meeting Pay Rates

Current Action Emergency

Funds Budgeted: If Yes Account # _____ No N/A

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

At the February 8, 2017 Board of Trustees meeting, discussion occurred regarding the relative levels of meeting pay for appointees to the various board and commissions. The administration was asked to report back to the Board with a recommendation.

The table below reflects the particular board, existing per meeting pay levels and recommended per meeting pay levels. The only recommended change from current pay levels is that the Construction Board of Appeals appointees be paid \$65 per meeting. Individuals appointed as alternates to the Construction Board of Appeals would not eligible to receive meeting pay unless they actually served and were voting members of the Board at a particular meeting.

Charter Township of Union Board Member Per Meeting Pay Rates				
Board	Existing Regular Member Pay	Recommended Regular Member Pay	Existing Chair or Secretary Pay	Recommended Chair or Secretary Pay
Planning Commission	65.00	65.00	70.00	70.00
Zoning Board of Appeals	65.00	65.00	70.00	70.00
Economic Development Authority	0.00	0.00	0.00	0.00
Board of Review (Per Day)	125.00	125.00	N/A	N/A
Sustainability	0.00	0.00	0.00	0.00
Construction Board of Appeals	0.00	65.00	0.00	70.00

This recommendation is based on the following:

- There is not a lack of board applicants when openings occur that warrants increasing pay to address recruitment issues
- Existing appointee meeting pay for the Planning Commission and Zoning Board of Appeals is comparable with similarly situated organizations (see attached survey)
- Regarding the EDA, MCL 125.1654 Section 4(1) states that members “shall” serve without compensation

- Paying members of the Construction Board of Appeals addresses internal equity issues that currently exist

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Establishing Construction Board of Appeals appointees per meeting pay at \$65 per meeting will create internal equity among the boards.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this recommendation (From Policy 1.0: Global End)

- Community well-being and common good
- Safety
- Commerce

COSTS

The Construction Board of Appeals has met once in the last 12 months. Paying appointees for attending meetings would have a de minimus impact on the budget. See attached Annual Per Meeting Pay Expenditures worksheet for historical information on all the board and commission appointee per diem meeting pay annual expenditures

PROJECT TIME TABLE

Not applicable

RESOLUTION

Authorization is hereby given to establish a Construction Board of Appeal meeting per diem of \$65.00 per member that attends and votes at the meeting.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

Planning Commission, Zoning Board of Appeals and Board of Review Member Pay Survey-2017

Municipality	Planning Commission Member Pay	Zoning Board of Appeals Member Pay	Board of Review
Alma City	No Pay	No Pay	\$12/hr
Bath Chtr Twp	Chair \$25/Sec \$25/Member \$20	Chair \$25/Sec \$25/Member \$20	\$13.05/hr
Big Rapids City	No Pay	No Pay	\$10/hour-\$25 minimum
Bridgeport Chtr Twp	\$30	\$30	No Response
Clinton County	\$60 + Mileage IRS rate from home to meeting	\$60 + Mileage IRS rate from home to meeting	\$100 per day/\$50 per half day
Dewitt Chtr Twp	\$50	\$50	\$15/hr
Lansing Chtr Twp	No Response	No Response	\$65 per day
Macomb Twp	\$125	\$150	\$28.25/hr
Monitor Chtr Twp	Chair \$55/Sec \$55/Member \$50	Chair \$55/Sec \$55/Member \$50	\$13/hr
Mt. Pleasant City	No Pay	No Pay	\$10/hr
Owosso Chtr Twp	No Pay	No Pay	\$100 per meeting
St. Johns City	No Pay	No Pay	\$50 per year
St. Louis City	No Pay	No Pay	\$100 per day/\$50 per half day
Sterling Heights City	\$35	\$35	\$13.50/hr
Summit Twp	\$50	\$50	\$150 per day/\$75 per half day
Thomas Twp	Chair \$35/Member \$20	Chair \$35/Member \$20	\$57 per day/\$26.50 per half day
Tittbawasee Twp	Chair \$75/Member \$50	Chair \$75/Member \$50	\$100 per day/\$50 per half day
Chtr Twp of Union	Chair \$70/Member \$ 65	Chair \$70/Member \$ 65	\$125 per day

Annual Per Meeting Pay Expenditures							
Board		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 YTD ¹	FY 2018 Recommended Budget ¹
Board of Review		3,375.00	2,500.00	2,875.00	3,625.00	3,250.00	4,125.00
Planning Commission		5,240.00	5,095.00	6,090.00	7,415.00		
Zoning Board of Appeals		810.00	1,665.00	1,800.00	1,800.00		
Planning Commission and Zoning Board of Appeals ¹						10,795.00	16,225.00
Economic Development Authority							
Sustainability Committee							
Construction Board of Appeals							
Total		9,425.00	9,260.00	10,765.00	12,840.00	14,045.00	20,350.00

¹In FY 2017, the Zoning Board of Appeals and Planning Commission were combined into the same general ledger account. ZBA moved to monthly meetings from quarterly.